

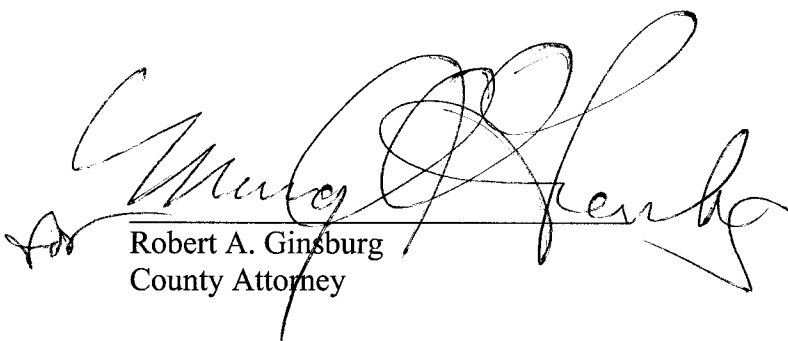
MEMORANDUM

Agenda Item No. 7(I)(2)(B)

TO: Honorable Chairperson Barbara Carey-Shuler, Ed.D. and Members, Board of County Commissioners **DATE:** March 16, 2004

FROM: Robert A. Ginsburg
County Attorney **SUBJECT:** Resolution approving in-kind services to March of Dimes

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Sally A. Heyman.



Robert A. Ginsburg
County Attorney

RAG/bw



MEMORANDUM

(Revised)

TO: Hon. Chairperson Barbara Carey-Shuler, Ed.D.
and Members, Board of County Commissioners

DATE: March 16, 2004


FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 7(I)(2)(B)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 7 (I) (2) (B)
3-16-04

RESOLUTION NO. _____

RESOLUTION APPROVING THE PROVISION OF IN-KIND
SERVICES TO MARCH OF DIMES IN AN AMOUNT NOT TO
EXCEED \$8,000.00

WHEREAS, March of Dimes has requested that Miami-Dade County provide in-kind services for Walk America, and this Board desires to provide such in-kind service in an amount not to exceed \$8,000.00 (see attached Fee Waiver/In-Kind Services Application);

WHEREAS, this event is a County-wide event,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves a waiver of fees for the provision of in-kind services from the Miami-Dade Police Department, including all necessary supplies, labor and equipment, in an amount not to exceed \$8,000.00 for Walk America on April 3, 2004.

The foregoing resolution was sponsored by Commissioner Sally A. Heyman, and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

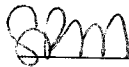
Dr. Barbara Carey-Shuler, Chairperson	
Katy Sorenson, Vice-Chairperson	
Bruno A. Barreiro	Jose "Pepe" Diaz
Betty T. Ferguson	Sally A. Heyman
Joe A. Martinez	Jimmy L. Morales
Dennis C. Moss	Dorrin D. Rolle
Natacha Seijas	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of March, 2004. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.



Stephanie R. Miller

By: _____
Deputy Clerk

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☒ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: March of Dimes
2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department _____
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Julie Salas
Executive Director, Miami-Dade/Monroe Division 8323 NW 12st, Suite 208
Miami, FL 33126 W-305-477-1192 F-305-477-1254 jsalas@marchofdimes.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Police security / traffic control fees

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): WalkAmerica - April 3, 2004 - Fundraiser walk to raise money to
improve the health of babies by preventing birth defects
and infant mortality.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Peacock/Myers Park
2820 McFarlane Road, Coconut Grove

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: This event has a regional and local impact in Miami-Dade County because of the local and national media covering the event. In addition besides the local community participating a lot of out-of-town people participate in WalkAmerica which puts Miami-Dade County on the map.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Set up: 4-2-04 - 8:30a.m. - 6:30p.m.
Clean up completed by 4-3-04 6:00p.m.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): - See attached map -
11. Expected number of participants and estimated attendance (per day, if applicable): 8,000
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): - See attached budget -

I hereby certify that all the statements made in this application are true and correct.

Julie E. Sala
Signature of Authorized Representative

11/04/03
Date



MEMORANDUM

TO: Ignacio J. Vázquez, Chief
Uniform Services Division

DATE: April 16, 2003

SUBJECT: 2003 March of Dimes
Walk America
After-Action Report

FROM: Alfred J. Mallette, Major
Special Patrol Bureau

DRAFT

Situation:

On Saturday, April 5, 2003, the annual March of Dimes Walk America, was held in the South Operations Division. The event began at Peacock Park, located on South Bay Shore Drive, in Coconut Grove, with walkers, runners, and rollerbladers proceeding 6.5 miles through residential areas in the City of Miami, Coral Gables, and portions of unincorporated Miami-Dade County, subsequently returning to the point of origin. According to event organizers, approximately 13,000 participants attended this year's event.

Background:

For the past 30 years, the Miami-Dade County Chapter of the March of Dimes has promoted what is currently known as the March of Dimes Walk America, an event designed to raise community awareness and funding to help prevent birth defects.

On Tuesday, April 8, 2003, representatives of the March of Dimes, Miami-Dade County Chapter, appeared before the Miami-Dade County Board of County Commissioners, seeking in-kind services for Miami-Dade Police Department (MDPD) personnel regarding traffic control. Agenda Item No. 712 (A), Resolution No. R-311-03, sponsored by Commissioner Sally A. Heyman, provided a waiver of fees for the provision of in-kind police services in the amount not to exceed \$9,500.00.

Planning and Resource Acquisition:

Special Events Unit (SEU) staff began planning for this event during the month of January 2003, with Sergeant Mike Clifton designated as the event coordinator. On Wednesday, January 29, 2003, Sergeant Clifton met with event organizers Ms. Julie E. Salas, Executive Director, Miami-Dade/Monroe County Chapter, March of Dimes, and Ms. Marlene Herrera, Community Director, March of Dimes, Miami-Dade County Chapter. Also in attendance were Sergeant Jose Del Valle, Coral Gables Police Department, Officer Bertha Lazano, Miami Police Department, Special Events Unit, and Ms. Lina R. Blanco, Special Events Coordinator, Department of Conferences Convention and Public Facilities, City of Miami. Discussions centered on operational and contingency plans for this year's event, as well as a review of the 2002 SEU after-action report.

Ignacio J. Vázquez, Chief

April 16, 2003

Planning and Resource Acquisition (continued):

Site surveys of the event route were conducted by Sergeant Clifton on Wednesday, March 19, 2003, and Friday, April 4, 2003. Furthermore, a continuous telephone dialog was maintained by Sergeant Clifton and event organizers until the event day.

Staffing, Assignments, and Deployment:

A total of 35 sworn, MDPD personnel, consisting of 1 lieutenant, 4 sergeants and 30 officers, were utilized to facilitate traffic control and security needs during the event. The City of Miami and Coral Gables Police Departments assigned officers to provide traffic control in their respective cities, and personnel at the combined command post.

SEU staff conducted a 7 a.m. roll call at Old Cutler Road and SW 72 Street, where assigned personnel were given an overview of the event and issued assignments. Radio frequency Special Events 1A was utilized for communication purposes.

Budgetary Considerations:

Personnel – Regular-Duty:

Personnel	Hours	Hourly Remuneration	Salary Expenses
1 Lieutenant	4	@ Job Basis	Job Basis
2 Sergeants	9	@ actual rate	\$ 340.20
30 Officers	120	@ actual rate	\$ 2,782.21
Subtotal			\$ 3,122.41

Personnel - Overtime-Duty:

Personnel	Hours	Hourly Remuneration	Salary Expenses
2 Sergeants	10	@ actual rate	\$ 621.63
9 Officers	40.50	@ actual rate	\$ 1,940.66
Subtotal			\$ 2,562.29
Total			\$ 5,684.70

Police
68000.00

Ignacio J. Vázquez, Chief

April 16, 2003

Concerns and Recommendations:

None.

Conclusion:

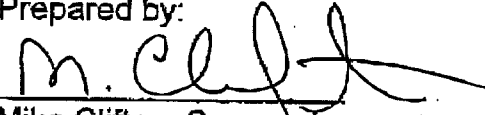
Police services for this event were conducted effectively with no major incidents. As in years past, the success of the event can be directly attributed to the excellent cooperation and on-site communication between the March of Dimes representatives and MDPD personnel.

AJM/mc

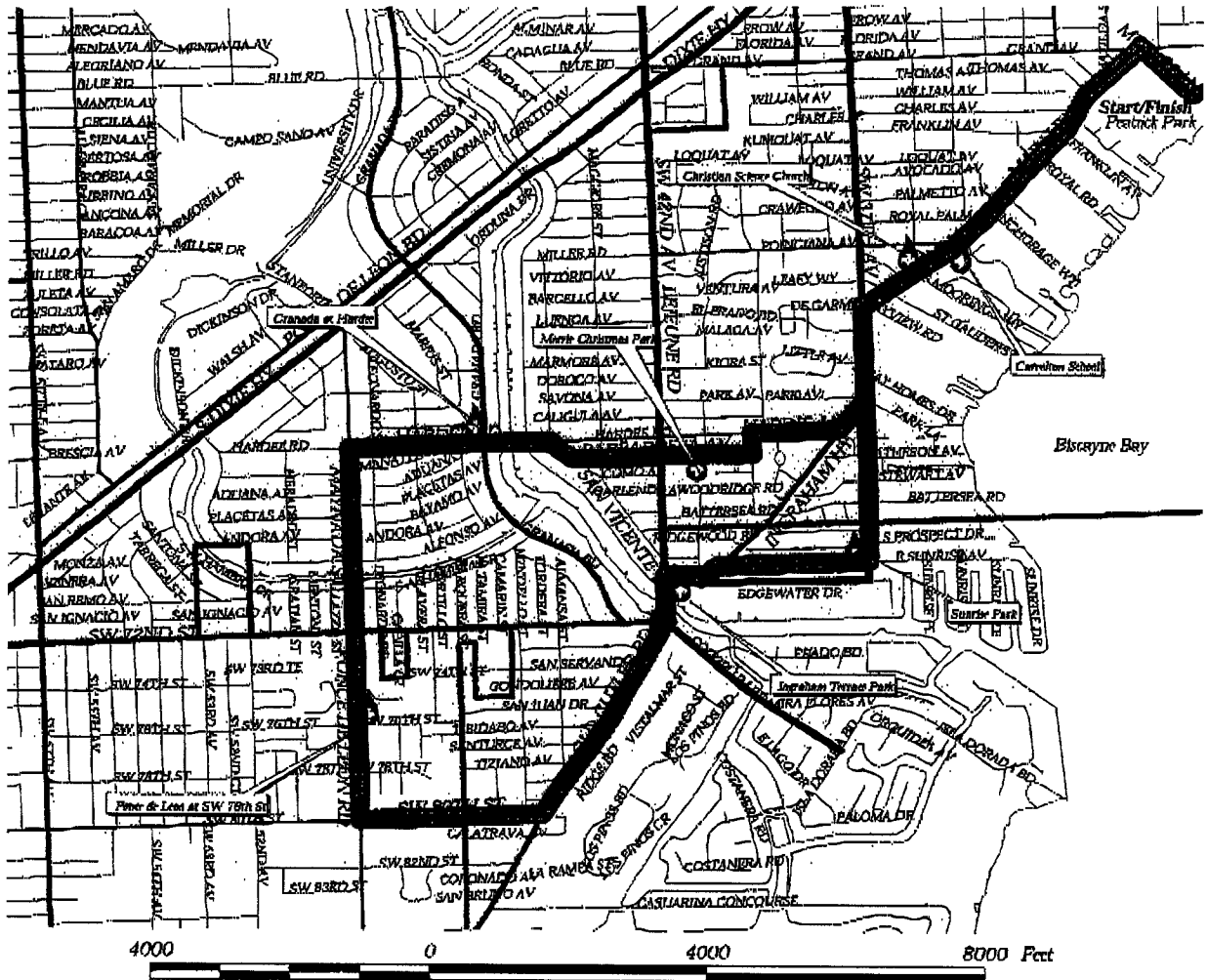
c: Robert Parker
Assistant Director
Police Services

Robert Holden, Chief
South Operations Division

Prepared by:

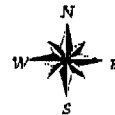

Mike Clifton, Sergeant
Special Events Unit

March of Dimes WalkAmerica



Legend

- City Limits
- Rest Stop
- March of Dimes WalkAmerica Route
- Class 1
- Class 2
- Class 3
- Class 4
- Class 5
- Waterways
- Dade Fema Data



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